NAMBOUR STATE COLLEGE
Senior Campus

Enrolment Information
Policies and Procedures

Please keep this booklet for your information
Welcome

This is a very exciting time for our college as we move through the first stages of developing our great school after the amalgamation of Nambour High and Nambour State School at the start of 2016. Both previous schools had a wonderful reputation for all they achieved and our college has already developed an enviable reputation. As a P-12 centre our college offers the best educational opportunities for any student on the Sunshine Coast.

In 2015 we saw some outstanding success for students in our college. This was seen particularly for the year 12 cohort. We saw 7 OP 1 results with 96% of students in the range OP 1-15 and in addition 99% of students obtained a QCE. These results were the highest seen and placed us as the highest performing regional school with this outstanding set of outcomes. In addition we saw some of the best NAPLAN results ever – especially in year 3 and year 7. These results were achieved with a great amount of planning and hard work, a combined effort in a focused manner by all involved. Sporting success is at the highest level with our Year 11 Girls Volleyball team becoming national champions for the fifth year. All these outcomes were not achieved in a short term but have been developed over many years with plans in place to maintain that level this year and in years to come. Our programs cater for the full development of our students with academic, vocational, farming, sporting and cultural aspects all well, catered for in all year levels. We administer specific programs for gifted and talented, English as an Additional Language, learning support and special education students.

Care and support for students are of the highest priority for our college from P-12. All are provided for in a supportive environment. Much time, effort and resources are placed in caring for all students. They experience a sense of belonging which many have not experienced previously. Strong supportive behaviour programs and a high expectation for behaviour standards are keys for success. Students are provided with every chance to set their personal goals and to achieve those in our college. The overall college atmosphere is very positive and inviting as seen in the way students at all year levels mix so well. There is zero tolerance of poor behaviour which is dealt with in a constructive process leading to very good long term outcomes.

We value very highly parental and community involvement in our college. We want to work with our community as much as possible as this is the best way to support our students. Each week there are many opportunities for parents to be involved in a range of areas e.g. classroom support, college assembles, parent / teacher afternoons, special nights for career planning. Texts, phone calls and emails from teachers to parents and vice versa are strongly encouraged for the best communication. Parent / teacher interview sessions are held each semester in the senior campus to share student progress. Student reports are emailed each term to maintain links and to support the best combined approaches. Our college newsletter, emailed each fortnight, contains much information on all year levels. Our college immediately notifies parents if students are absent without explanation and that type of link is invaluable as we try all aspects to develop the young person.

Previously Nambour High and Nambour State School were seen to lead the state in many areas e.g. as one of the first independent public schools. I know that our college will maintain this position of being a great educational leader both for the Sunshine Coast and for Queensland. I cannot think of a greater honour than being Principal of our wonderful college and I hope that you enjoy being here as much as I do on all occasions.

Regards

Dr. Wayne Troyahn

College Principal
## Contents

| Lesson times | Monday to Thursday  
<table>
<thead>
<tr>
<th></th>
<th>Friday</th>
</tr>
</thead>
</table>
| House system | Houses  
|             | Check In |
| Extra Curricular | Gold and Star Programs |
| Subjects Offered | Health and Physical Education  
|                 | Agriculture  
|                 | Arts |
| Additional Education Options | Community Pathways |
|                         | English as another language |
| Assessment | Assessment planners - task sheets - due dates  
|             | Satisfactory completion of assessment items  
|             | Emailing assignments to teachers  
|             | Extensions  
|             | Loss of Credit  
|             | Expectations following exams  
|             | Personal Best  
| Behaviour Expectations | PB Rewards |
|             | Bullying  
|             | Responses to bullying  
|             | Loss of good standing  
|             | Banned items  
|             | Withdrawal Room  
| Student Support | Heads of Students |
|             | Positive Schooling  
|             | Support Staff  
| Student Admin Centre | Signing in and out |
|             | Remaining in in-bounds areas  
|             | Travel to and from school  
|             | First aid and other student services  
| ICT Requirements | What to do when…? |
| General Information | Formal Uniform |
| Emergency Procedures | Day Uniform |
| Dress Code | Winter options  
|             | Jewellery and makeup  
|             | Non-compliance |

## SCHOOL NEWSLETTER

The School publishes a newsletter each fortnight. This can be accessed via our website and can be subscribed to by clicking on the newsletter link on the home page or please complete the form enclosed with enrolment application forms. Contact the P & C office on 5450 4121 or skeig0@eq.edu.au for details.

[www.namboursc.eq.edu.au](http://www.namboursc.eq.edu.au)
Lesson times

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Year 11 do not have timetabled lessons on Wednesdays.
Year 12 do not have timetabled lessons on Tuesdays.

House system
Students are assigned to a house on enrolment. Siblings are enrolled in the same house.
Students represent their house in sports carnivals and other house competitions.
The new houses were designed to encompass whole of school activities, not just sport. The new house structure began at the beginning of the 2014 school year.

Freeman House – Red – Cathy Freeman
Irwin House – Green – Steve Irwin
Rush House – Gold-Yellow – Geoffrey Rush
Watson House – Blue – Jessica Watson
The colours are the same as used in the Aboriginal and Torres Strait Islander flags

Check In
Check In includes approximately 18 students from Years 7-12 in House groups. Students will stay in the same Check In for the duration of their schooling with the same teacher (if possible).

Purposes:
• To create sense of belonging for students
• To build working relationships between teachers and students
• To provide holistic support for each student
• To provide opportunities for students to build relationships with other students of all ages
G.O.L.D. - (Guided Opportunities for Learning Development)

What is the aim of this program?

G.O.L.D. allows students of varying academic abilities and interests to explore areas of interest and have fun with learning.

Who is this program for?

Students from all year levels and academic ability levels can participate. The annual program for G.O.L.D. will be published outlining available courses and participation requirements.

How are the students selected for this program?

Students individually register to participate in the program/s of their choice.

Activities previously have included:

- Tennis
- Sandstorm Beach Volleyball
- Arts Projects
- Readers’ Cup (Year 8 and 9)
- Sew What!
- Voices on the Coast
- Rugby League
- Bronco’s visit
- Creative writing
- School’s Cup Volleyball
- Boys in dance
- Running a market stall
- Art Workshops
- Dance Eisteddfod
- Hip Hop
- Mystery cook
- Coral Reef Adventure
- Rock band workshop

S.T.A.R. – (Success Through Academic Reasoning)

What is the aim of this program?

S.T.A.R. provides students with the opportunity to extend their reasoning abilities through interaction with like-minded students in a fun, challenging and academically creative environment.

Who is this program for?

This depends on the individual program. There are S.T.A.R. Programs available for students of all year levels.

How are the students selected for this program?

Some programs are available only on an invitation basis, while others are open to any student who nominates.

In 2015, the Nambour State College’s S.T.A.R. Program launched the following groups of students towards success:

- S.T.A.R. Debaters - This is a QDC Debating program for students in years 8, 9 and 10
- S.T.A.R. Young Leaders – This is a program for students in years 7, 8, 9 and 10.
JUNIOR SECONDARY SCHOOL YEARS 7-9

Agriculture  
Art  
Business Studies  
Drama  
English  
Geography / History  
General HPE  
Home Economics  

SENIOR SECONDARY SCHOOL YEARS 10-12

In the Senior Years, students move towards the post compulsory phase of their education.

Certificate Vocational Education and Training courses are also offered to senior students. These include but not limited to – Hospitality, Art, Rural Operations, Business, Information Technology and Tourism.

It is important that students plan pathways that will help them achieve their future goals. Deciding on which subjects to study is a significant step towards determining those future possible paths.

One key aspect of our school is the broad range of subjects that are provided. English and a Mathematics subject are compulsory and students are asked to select four other subjects in the Senior Years.

All senior students at Nambour State College study six subjects unless enrolled in a School Based Traineeship or have special permission given by the Principal. This policy ensures that all students have the opportunity to meet the requirements of Tertiary entry. It also provides an added safety factor in case there is a need to change subject(s) and/or schools during the course of the four semesters.

Further information about Nambour State College subject offerings can be found on our school website at: www.namboursc.eq.edu.au

Health and Physical Education

Students can choose between General HPE or one of three specialist options:
- Rugby League  
- Tennis  
- Volleyball

All four strands of HPE are designed as a two year course and all work towards the same learning outcomes. All four strands of HPE involve students in core units including Health, Fitness, Game Development, Athletics and Swimming. In General HPE students learn through a variety of games and sports whereas the specialist courses focus on refining skills and understandings in one particular sport.

Students entering specialist courses must be available to represent the school in their chosen specialist sport and must be committed to continuous personal improvement.

Our sports program covers the full range of sports. Our school engages in a lot of interschool competition particularly with local schools. Representative level competition at a District, Regional or State level is strongly supported.
Nambour State College is fortunate to have a fully functioning agricultural farm. The farm incorporates a number of enterprises designed to maximise the students’ exposure to the different farming processes and experiences which provide students with the skills to repair and service machinery and equipment as well as:

- Our award—winning fully functioning dairy farm enterprise which not only provides hands on skills such as milking, but also consists of various dairy cattle breeds which are regularly shown at local and state shows including the Ekka.
- Care and Handling skills with a variety of animals including Miniature Horses, Sheep, Goats, Pigs, Poultry, Crayfish, Dairy and Beef cows.
- Horticultural Production including the use of student vegetable plots, school orchard, plant nursery and hot house.
- Aquaculture Unit which enables students to participate and have hands on experience in a growing agricultural industry. Our Aquaculture unit contains red claw crayfish at all lifecycle stages.

**AGRICULTURAL CAREER OPPORTUNITIES**

Agriculture is a critically important industry in Australia and a core activity common to all cultures in the world and as a result can open avenues to undertake a career in every country.

Agricultural Careers can include but are not limited to:

- Veterinarian
- Vet nursing
- Horticulturist
- Animal nutritionists
- Agronomists
- Researchers in agricultural development
- Farming consultants
- Breeding and Genetics specialists

**Dairy Cattle Show Team**

The Dairy Cattle Show Team comprises of a group of year 8 to year 12 students from the Agriculture Dept who spend many of their weekends showing the school's cattle at shows in South East Queensland. These students select the most suitable school cattle for showing, train them, prepare them for the shows and then show them, competing against commercial breeders.

**Miniature Horse Show Team**

The Miniature Horse Show Team consists of students from years 8 to12 from the Agriculture Department. These dedicated students spend many of their lunches and afternoons training, grooming and preparing these little bundles of fun for shows. The team competes against other schools and commercial breeders at various shows in South East Queensland including Gympie and Nambour Shows.

**Poultry Show Team**

The poultry show team aims to enhance the handling and husbandry skills of students wishing to work with a range of Poultry breeds. This team works together to select breeding pairs to produce the best possible poultry for shows. They work hard to prepare the poultry for entry into Agricultural shows including the Nambour Show.
Nambour State College offers a very wide range of subjects in the Arts that includes Dance, Drama, Music, Instrumental Music, Visual Arts, Film and Television. Of particular note is the consistently high standard in all of the performance arts subjects which also offer students many varied opportunities to showcase their abilities beyond the classroom. In addition to the various annual subject events, every second year, a full scale musical production gives students the opportunity to become involved in a wide range of roles from acting, dance, singing, concert band, sound and lighting, stage hand & set design. Our school musicals are well known in the region and the standard is surpassed by none.

**Visual Arts**

In the Visual Arts students can choose to study Art from year 7 to year 12 where they study both practical art, where skills development and creativity are the focus, and art theory and history to gain an understanding of the place of art in historical and contemporary applications. Two VET certificates are available in year 11 &12 for those who enjoy art but are not considering a university education after finishing school. These certificates focus on learning the relevant skills to produce art works at an entry level to industry or for higher level VET certificates.

**Drama**

- Acting
- Directing
- Comedy/tragedy
- Clowning
- Australian and world theatre
- Reviewing live theatre
- Class plays
- Musicals
- Drama Eisteddfods

**Music**

Students can study music from Year 7 through to Year 12 at Nambour College. Year 7, 8 students have 1 term introduction to music having a choice to study the marimbas’. Year 9 - 12 students select music as an elective subject. Students study the elements of music focusing on composition, performance and analysis. Music also offers extra-curricular activities such as concert band, rock bands, specialised instrumental tuition, string orchestra, vocal groups and live concert performance opportunities and extra-curricular music trips. Music students and concert band perform in a range of community events such as “The Wiz”, Fanfare, Brisbane Ekka, World’s Biggest Orchestra, ANZAC ceremony, Junior and Senior Music Nights.

**Dance**

Dance offers an authority subject (Dance) and non-authority subject (Dance Studies). The students participate in an annual dance production Extravadance, a junior Dance program and an extra-curricular program (Ovation) where classes are offered after school in particular dance genres. The Junior Dance Team is open to all Year 7, 8 and 9 students who are passionate about Dance. Entry to the group is through audition, so students can demonstrate their commitment to the program as well as their capacity with the performance work. The group work on performance pieces in a variety of dance styles including contemporary, hip hop and musical theatre, to improve their skills and extend their knowledge base.

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**OFFERING OF SUBJECTS**

Subjects at Nambour State College are offered subject to the following conditions:

- sufficient students nominate for the subject to warrant its inclusion
- appropriately qualified staff and teaching resources are available.

*All information current at time of print, however subject to change without notice*
Community Pathways cater for a diverse range of students and disability areas. Students identified with a disability can receive extensive specialist support and guidance from the staff. Students have full access to the College programs and facilities and are encouraged to participate within the life of the school to achieve optimum learning outcomes. Each student has a case manager who works closely with CP staff, parents, mainstream staff, advisory visiting teachers, transition officers and local community organisations to meet students’ learning, social and transition to post-schooling needs.

POSITIVE BEHAVIOUR SUPPORT PROGRAM: Students are taught explicit behaviour expectations and are rewarded through monthly GOTCHA awards as well as whole-school PBS Vivo program.

A SAFE AND SECURE ENVIRONMENT: Our programming includes daily activities for students to participate in during breaks to develop social skills and incorporate their individual curriculum and support plans.

JUNIOR SECONDARY: A range of programs are offered for students from years 7-9 that include alternate subjects as well as core subjects which embed the Australian National Curriculum within a project based learning framework.

These include:

ENGLISH: Developing functional skills in reading, writing, ICT’s and spoken communication within.

MATHS: Developing functional skills in number, time, measurement and problem solving.

HISTORY & GEOGRAPHY: Students explore eras and events of the past and look at how they influence our world today. This also includes developing the ability to empathize and see things from another’s perspective.

SCIENCE: A practical approach is taken to explore theory and participate in experiments developing an appreciation for how science is a part of our everyday lives.

ASDAN: Award Scheme Development and Accreditation Network. ASDAN qualifications and programs blend an activity based curriculum with a framework for developing, assessing and accrediting personal, employability and social skills.

JUNIOR SKILLS: Individual and small group programs are run to meet the need of students who require a more alternate practical subject. This includes, growing and selling produce from the “Community Pathways” produce area and working with a range of animals including chickens, cows, horses and pigs.

YEAR 6 to 7 TRANSITION: Community Pathways runs a 6 month transition program for students in year 6 entering year 7. Student’s attendance is based on their individual needs. This program is designed to familiarise students with the school, its expectations, relieve anxiety and provide an opportunity for our staff to get to know your student. Please contact Sandi Smith, HOSES, at Community Pathways for further information.

SENIOR SCHOOLING: In the senior years, we offer various pathways for our students. This includes the Queensland Certificate of Independent Achievement (QCIA), the Certificate II in Active Volunteering (VAL) and Certificate I in Visual Arts. We also support students in the mainstream to achieve either a Queensland Certificate of Education (QCE) or an Overall Position (OP) score.
QCIA: The Queensland Certificate of Individual Achievement program offers a tailored and individualised curriculum for senior students to enable them to achieve the best possible outcomes. Our QCIA program aims towards getting students ready for life after school by focusing on work readiness, community inclusion, health and wellbeing and functional literacy and numeracy. The program allows for flexibility so students can become engaged in work experience, TAFE courses or traineeships. Students are encouraged to participate in our post-schooling program that is community based on their flex day.

CERT II - ACTIVE VOLUNTEERING (VAL): A nationally recognised certificate through the Students as Active Volunteers Initiative (SAAVI). Students develop valuable workplace knowledge and employability skills in a volunteer local placement organisation of their choice. They develop work and real world skills, experience and confidence. They learn to transition from school to life in employment and the community as well as developing workplace networks.

CERT I - VISUAL ARTS: Teaches basic creative and technical skills underpinning all types of visual art. With core units like Use Basic Drawing Techniques and also Make Simple Creative Work, this course can inspire students to work with a variety of materials or go on to study at higher levels.

PATH MAPPING: Is a powerful person centred planning tool and process. The person comes together with their family, friends and supporters with a commitment to plan and action a positive, desirable and possible future for themselves.

Nambour College is a regional center for delivering excellent EAL support programs to students who come from different linguistic and cultural backgrounds to assist them to actively participate in our curriculum. Students travel from all over the coast to the Intensive English Unit.

Intensive Class
Students’ needs are assessed and EAL support is geared to meet these individual needs. The Intensive classes are full time programs with a focus on learning the English needed to live and study in Australia. As part of their studies, students attend some mainstream classes and are involved in a variety of activities with English speaking students. Small group and individual programs linked to mainstream curricula are designed by the EAL teacher. EAL teacher aides may assist in class along with community volunteers.

EAL Program
This program caters for those students who have gained some competency in English but are not yet able to achieve their full potential in mainstream classes. EAL teachers work collaboratively with mainstream teachers. As well, EAL trained teacher aides can assist in classrooms or with individual students. Students may study one less subject to access time for EAL support. Some students elect to complete their senior secondary studies over 3 years, allowing them more time to develop their English language skills and to give better preparation for tertiary study.

Nambour College also has provision for all students to study languages other than Japanese and Italian via Distance Education. Students can study from Year 10 onwards and contribute towards their QCE and / or OP points. These may include German, Indonesian, Russian, French or Chinese as a few examples.
Assessment Planners

Students will receive a One School-generated Assessment Planner each semester. This planner identifies the subjects and assessment dates. Students receive ‘out of class’ Assessment Tasks a minimum of 2 weeks prior to the due date for assignment work done out of class time. ‘In-class assessment’ may have shorter time frames.

Assessment task sheets

This must be submitted with each assessment item. The task sheet details the date set, draft check date, and due date. Students are required to attach the cover sheet to the completed assignment when submitting.

The due date for assessment

Students must be present in class and must hand the assignment personally to the teacher during the lesson otherwise penalties for late assessment as outlined below will apply. A student who arrives at the class with no assessment to hand in will be assessed on the draft (where provided) and/or on what is completed by the end of the lesson on the due date. The exception is for Year 11 & 12 students who have obtained a ‘Red Slip or Exceptional Circumstances Extension’ before school or prior to the due date.

Satisfactory completion of assessment items

Years 11 & 12 students who do not complete sufficient work on an assessment item by the due date are still required to hand in the completed item as soon as is possible in order to maintain Semester Credit for the subject and eligibility for inclusion on the QCE.

Emailing assignments to teachers

This is usually ONLY by prior arrangement and the student MUST provide a hard copy to the teacher on the day of first returning to school.

Extensions

Where there is more than one class studying a subject, any extensions given to one class must be given to all others and ONLY after consultation with the HOD. Teachers are NOT permitted to give extensions to individual students.

Years 7 - 10 students will only be granted extensions in exceptional circumstances and then only at the Head of Department’s discretion.

Years 11 & 12 students will only be granted extensions by application for ‘Red Slip Extension’ or ‘Extension - Exceptional Circumstances’. (See Year 11 & 12 Red Slip Extension Policy)

Late submission of assessment:

Can only be accepted where a medical certificate is provided or ‘grounds and procedure for Exceptional Circumstances’ are followed. Parents of students who do not submit drafts or assignments by the due date will be notified by telephone or letter. This is recorded by the teacher on One School.

Assignments handed in late will be graded on what was completed on the due date e.g. draft. Any student wishing to submit a late assessment item must take it to the Student Administration Centre where a receipt will be placed on the instrument before it is forwarded to the teacher.

Exams:

Students are required to sit for all examinations on the set date unless exceptional circumstances arise. It is the student’s responsibility to observe exam conditions during exams. Students who are absent from a block exam must supply a medical certificate.
Year 11 & 12 Red Slip Extension

Years 11 & 12 students only may apply for a TOTAL of 4 days ‘Red Slip Extension’ (across all subjects - not each subject) per semester. ‘Red Slip Extensions’ are ONLY for written and folio assignments (NOT orals, performance or science pracs).

Procedure for applying for a Red Slip Extension is as follows-
• Student applies through their HOS at a break time, PRIOR to the assessment being due.
• The student MUST hand the ‘Red Slip’ to the teacher prior to or when the assignment is due. Teacher records the extended due date.
• The student hands late assignments in at the Student Admin Centre. A receipt is issued to the student and a copy is attached to the assignment before distribution to the relevant teacher.

Exceptional Circumstances Extension
Where there are extenuating circumstances, a student must apply directly to the Deputy Principal for a ‘Senior Assessment - Application for Extension Exceptional Circumstances’ and provide supporting evidence e.g. Medical Certificate/Parent Letter. The Deputy Principal makes the decision whether or not this will be granted.

Absence on the due date of assessment
If a student is absent on the day that an assignment is due then every effort must be made to submit the work (e.g. via friend or relative).

The parent is required to telephone the subject teacher (or general office) and request the message be forwarded to the teacher, in addition to the Absentee Hotline (54504160) and advise the circumstances, method and date of delivery.

If a student is absent on the day of an exam, the parent is required to telephone the subject HOD (or Main Office) & request the message be forwarded to the HOD.

Before School on the Morning of Returning After Absence:

Years 7 - 10 students - are required to report to the subject teacher and either hand the assignment (with medical certificate/parent letter stapled to the assignment) to the teacher to whom the assessment is owed or make arrangements to sit the test as soon as possible.

Years 11 & 12 students - are required to report to the Deputy Principal and make application for ‘Extension Exceptional Circumstances’. Supporting evidence must be provided at this time e.g. Medical Certificate/parent letter. Then the student must report to the HOD and provide Extension Validation as well as the assignment or, for missed test/s or exams, arrange a time to sit as soon as possible.

Loss of Credit

Loss of Credit for an assessment item takes effect for the following reasons:
• Late submission of assessment occurs where NO DRAFT has been provided and NO EXTENSION has been approved prior to the due date.
• Plagiarism (copying directly from another source and not acknowledging it) is evident in the assignment. This is a serious offence and will not be tolerated. Credit can only be given for work that is considered to be the student’s own work. Student drafts and lead up work to assignment submission support authenticity of student authorship.
• Failure to report after missing test/exam.
• Failure to complete sufficient work on an assessment item - Years 11 & 12 students who do not complete sufficient work on an assessment item either by the due date or by the end of the semester in which it is due.
Loss of Semester Credit for a Subject
This can affect OP eligibility and tertiary course prerequisites, and is shown on the QCE. It may also affect a student qualifying for the QCE. When the school determines that course requirements have not been met in a semester and no effort is made to remedy that situation despite opportunities given, the student and parents are informed that the student will lose credit for that subject in that semester.

Reason for loss of Semester Credit:
Failure to submit sufficient assessment items to validate the student’s achievement in all mandatory aspects of the subject course of study.

**IMPORTANT** - Students who lose semester credit run the risk of cancellation of enrolment for non-participation.

**Expectations following exams**
Exam assessment serves a number of functions at Nambour State College. In addition to ascertaining student achievement, it also provides valuable information about the strengths and weaknesses of a student’s ability in the subject. Since past learning acts as a foundation for future learning, it is essential that exams are used to enhance future learning.

In the days following exams, **ALL STUDENTS** are expected to:

- Review the exam with their teachers, making corrections as appropriate
- Review their folio and profile to ensure that marks/ratings have been correctly recorded
- Ensure that they understand how these new profile results contribute to their overall achievement level
- Identify areas that need to be improved to enable better outcomes in future learning and undertake to practise these.

**Behaviour expectations**
A copy of the Responsible Behaviour Plan for Students is available on our website.

**Personal Best**
The Personal Best (PB) program aims to support a school environment in which our students have the best possible opportunity to do as well as they can. The program has an emphasis on school-wide systems that include proactive strategies for defining, teaching and supporting appropriate student behaviours to create a positive school environment.

Expectations PB clearly defines our college behaviour expectations. A Behaviour Expectations Matrix that summarises all of our college’s behaviour expectations is in the Responsible Behaviour Plan for Students. All expected behaviours demonstrate being a responsible member of the college community and are split into 3 categories: I am a learner, I am respectful, I am safe

**PB rewards**
The college uses the Vivo online rewards system to award Senior Campus students points for responsible actions. [www.vivomiles.com.au](http://www.vivomiles.com.au)

- Teachers can award pupils Vivos (electronic points) for any of the three categories in the behaviour matrix and for attendance. • Students can save and redeem their Vivos on the rewards they want from an online catalogue in the Vivo Shop. • Students can check their Vivo balance by logging on to their account through the website or the Vivo App (for Android and iPhones). • Parents can also view their child’s balance online.

**Bullying**
Bullying is behaviour which is designed to hurt, injure, embarrass, upset or discomfort a person.

Harassment is used to describe negative behaviours directed toward someone which may be based on differences such as gender, race, religion or culture. Bullying and harassment will not be tolerated. This includes cyberbullying using internet or mobile phones.
Responses to bullying

Nambour State College provides four levels of responses for bullying behaviour. The aim of these responses is simply to stop the bullying from recurring. The levels of response start from a minimally intrusive, no-blame approach through to a more intrusive, more punitive approach with significant consequences. The levels of response are as follows:

Level 0 – Managed by students themselves
Students who experience bullying are encouraged to access strategies that they can employ to build resilience and reduce the likelihood of bullying. These strategies are also taught through the school's education and preventative programs.

Level 1 – Supported by school staff
Students who continue to experience bullying despite having enacted strategies in Level 0 are encouraged to discuss their concerns with any trusted member of staff. The student has the option of requesting that the staff member discuss the matter with the alleged bully. Level 1 uses a non-blame approach. It provides an opportunity for alleged bullies to be made aware of the effects of their behaviour and for them to make decisions to modify their behaviour.

Level 2 – Supported by Head of Students
Should students report back to the staff member that the bullying has continued despite the Level 1 intervention, the staff member will refer the matter to the student’s Head of Students. The Head of Students will conduct a more detailed investigation of the matter.

Level 3 – Supported by Head of Students / Deputy Principal
Should students report back to the staff member or HoS that the bullying has continued despite the Level 2 intervention, and an investigation proves that this has been the case, appropriate consequences will be applied, which could include suspension from school.

Parents, caregivers and students are encouraged to visit the Department’s Cybersafety and Cyberbullying document at http://education.qld.gov.au/studentservices/behaviour/qsaav/docs/cyberbullying-cybersafetyprintfriendlyguide.pdf

Loss of good standing
Students will lose access to extra-curricular activities (sport, excursions, events etc.) if they lose good standing. A student will lose good standing if:
• They have 10 or more negative behaviours recorded in the preceding 10 weeks
• Heads of Students hold final discretion on this decision.

Banned items
The following items are banned in our college:
Chewing gum, knives or other weapons, glass bottles, laser pointers, aerosol cans, non-prescribed drugs, cigarettes, alcohol, matches, lighters and any other potentially harmful items or substances. How can parents help to keep Nambour State College safe?
• Make sure your child knows what the laws and rules are about knives.
• Do not include knives or knife tools in children’s lunch boxes, pencil cases or craft kits.
• Contact your school principal if you believe your child is being bullied or threatened at school.

We can work together to keep weapons out of school. At Nambour State College
• Every student has the right to feel safe and be safe at school.
• No knives are allowed to be taken to school by students.
• There is no reason for a student to have a knife at school, and it is against the law for a student to have a knife at school.

The school has a CCTV operating near the tuckshop area to promote and support positive behaviours in the school environment. The location of the cameras may change from time to time to meet the changing needs of the school environment. These security measures are also in place in various locations outside of school hours as a tool to reduce illegal entry of the school premises.
Nambour College aims to create a positive learning environment by reducing classroom disruptions, and provide early intervention for students with emerging concerns. A withdrawal room now situated in F3 has been implemented as a tool to assist staff with addressing category C behaviours (Responsible Behaviour Plan). These are repeated low level behaviours that disrupt the learning of the students and their colleagues. When disruptive behaviour persists, after classroom expectations are explicitly taught and known to students; and the use of positive supportive strategies have failed to engage the students then the following process takes place.

First Warning
The student is issued with a Choice Card, and the teacher has an individual close talk with the student identifying the specific disruptive behaviour and outlining the expectations.

Take up Time
The teacher should allow the student take up time to process the instruction, and alter their behaviour.

Second Warning
If disruptive behaviour continues beyond the take up time, the student will be issued with a second warning. The student’s name is written on the board and they are given a choice.

If the student continues to disrupt they will be sent to the withdrawal room (F3). The staff member will complete the withdrawal room form, sending it with the student to F3; making a selection to either send work or for the withdrawal room supervisor to provide appropriate work.

Any student that is non-compliant with expectations in the withdrawal room will be sent to the Deputy Principal and suspended.

Next lesson...... Possible discussion questions

- What did you do? /What happened?
- Which expectation did you fail to meet?
- What do you need to do to fix things?
- What might you do differently next time?
- What do you think should happen if I see the same behaviour today?

Local Foundations – Global Opportunities
Heads of Students
Each house has a Head of Students (HoS) for Years 7-9 and another for Years 10-12. Heads of Students monitor uniform, behaviour and attendance, student welfare / concerns, Co-ordination of confidential reports and any other non-compliance with the enrolment agreement.

Positive Schooling
Our college has a Head of Department for Positive Schooling who leads the Positive Schooling department. This department includes numerous support staff: Guidance Counsellor, Nurse, Police Officer, Chaplain, Indigenous Officer, Behaviour Support and external agency staff. The HOD Social Justice works within the school community to promote a supportive school environment for all students, but especially those students at risk.

GUIDANCE COUNSELLOR
- Personal & family counselling
- Trauma responses
- Career & education counselling
- Study / Exam techniques, stress management
- Subject choices & subject changes
- Information on OP, FP, QTAC Tertiary Courses

HEADS OF DEPARTMENT
- Curriculum matters
- Problems with assessment material
- Student management
- Information on work programs
- Grievances related to subject material
- Subject changes
- Extensions / Assignments
- Head of Dept. Positive Schooling

CHAPLAIN
- Support
- ISCF group
- Personal concerns
- Trauma response

SCHOOL NURSE
- Advice re health related issues
- Support for parents & students

JOB PLACEMENT OFFICER
- Apprenticeships & Traineeships
- Career advice & job applications
- ICA Indigenous community
- Work experience

INDIGENOUS COMMUNITY ADVISOR
- Aboriginal & Torres strait Islander support and advocacy

SCHOOL-BASED POLICE OFFICER
The school – based policing program is a joint initiative of the Qld police service and the Dept of Education, Training and Employment. The SBPP seeks to enhance community safety and security and increase community confidence and satisfaction with police by building positive relationships with, and providing a quality service for members of the school community. The SBPP may also liaise with staff and students to provide support within the school in partnership with relevant stakeholders

STUDENT ENGAGEMENT TEACHER
For student and family support and individual student behaviour assessment.
We are located at the western end of Administration Building

This office provides services to students and parents such as:-

- **Late to school** – Students MUST sign in and be confirmed by note or phone call otherwise will be listed as unexplained. You will be given a note to take to your teacher.

- **Leaving school grounds** – students MUST sign out, students will NOT be allowed to leave the school grounds without a note or phone call from parent/s or guardian.

- **Sick Bay** – Students MUST obtain note from teacher, come to sick bay and THE SCHOOL will ring the parent/guardian.

- **First Aid** – Treatment to injuries – You must report illness/injury to the nearest teacher.

- **Lost & Found** – Please ensure your students items are labelled eg. Jumpers. Unnamed lost property will be held here for a period of time, if not collected it is donated to charity.

- **Jewellery** – Students can collect confiscated jewellery after one month

- **Confiscated Items** – eg. Phones, IPODS, jewellery etc

- **Student Visitor sign in** – Students in Yr 11/12 visiting school on a study day, must be in school uniform and must sign in and sign out at A12 and upon arrival at Library.

- **Uniforms** – Students NOT wearing correct uniform will be asked to change into the correct uniform supplied by the school for that day and be issued a detention

- **Incident Report Forms** – Accident forms lodged
  * The school should be notified if a student spends a night in hospital after any school accident.

- **Medications** – Students on medication to be taken at school, parent/guardian MUST fill in consent form and give to office staff along with labelled medications.

- **Student ID’s** – Replacement ID’s for existing students

- **Skateboard Lock up** – Students must have their name on skateboards & ID to collect

- **Bicycles** - bike racks located under A block for locking with the safety helmet secured to it.

- **Assignment Register** – Students when absent & required to hand in assignments / extensions required

- **Student Documentation** – eg. Subject change, Reports, Immunization etc.

- **Change of address** – forms may be collected and returned completed for any change of address or family circumstances as soon as possible or contact the main office.

- **Absentee’s** – Students take their notes, forms, medical certificates(required after absence of 3 or more days) etc, for their Absenteeism issues to A12 or F Block Student Support Centre. * Attendance at school is compulsory by law until you are 16 years of age or have completed Year 10.
Students at Nambour State College are expected to use Information Communication Technologies (ICTs) in most classes for learning and assessment.

The school owns over 500 computers available for students to use in a range of settings.

The College offers 3 ways of accessing ICTs:

1. College Owned “Equity” Pool (in classrooms, speciality areas such as graphics and Film and TV, available for individual daily loan etc)
2. College Owned Take Home Laptop Program ($30 per term)
3. Student Owned Bring your Own Device (BYOx) Laptop Program ($15 per term)

All students are expected to keep backup copies of important files and have a USB stick (8-16 gigabytes) to transfer files to and from school. Students are also expected to provide their own ear bud type head phones.

Access Permissions

Education Queensland gives students restricted access to the school network and also to the Internet. A filtering system applies when using the Internet on any school computer (including take home laptops). You tube and social sites such as Facebook and twitter are not available for students at school. Parents / Guardians can give permission for students with take home laptops to access social network sites at home (not YouTube).

Students are expected to act responsibly and report any “suspect” websites or network activity.

Where to Go?

The school operates an ICT Support service under M block for students and staff.

ICT support is generally open from:

- 8:15am to 9:30am
- 10:25am to 11:00am
- 1:20pm to 1:50pm
- 3:00pm to 4:00pm

Students in designated year levels can loan out a laptop at the beginning of the day and return at the end of the day.

ICT Support can be contacted on 54504186. The Head of Department ICT is Mark Piper and he can be contacted on 54504147.


Parents, caregivers and students are encouraged to visit the Cybersmart website at www.cybersmart.gov.au.

For further information on the web filtering system visit the Smart Classrooms website:
Acceptable computer and internet use

Upon enrolment in a Queensland Government school, parental or caregiver permission is sought to give the student(s) access to the internet, based upon the policy contained within Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems. This policy also forms part of this Student NSSCF Charter. The acceptable-use conditions apply to the use of the device and internet both on and off the school grounds. Communication through internet and online communication services must comply with the Responsible Behaviour Plan available on the school website.

In adhering to the acceptable use of ICT and Responsible Behaviour Plan, Students should not:

☐ create, participate in or circulate content that attempts to undermine, hack into and/or bypass the hardware and/or software security mechanisms that are in place
☐ disable settings for virus protection, spam and/or internet filtering that have been applied as part of the school standard
☐ use unauthorised programs and intentionally download unauthorised software, graphics or music
☐ intentionally damage or disable computers, computer systems or Queensland DETE networks
☐ use the device for unauthorised commercial activities, political lobbying, online gambling or any unlawful purpose.

☐ Note: Students’ use of internet and online communication services may be audited at the request of appropriate authorities for investigative purposes surrounding inappropriate use.

Passwords

Passwords must not be obvious or easily guessed; they must be kept confidential, and changed when prompted or when known by another user. Personal accounts cannot be shared. Students should not allow others to use their personal account for any reason.

Students should log off at the end of each session to ensure no one else can use their account or device.

Digital citizenship

Students should be conscious creators of the content and behaviours they exhibit online and take active responsibility for building a positive online reputation. They should be conscious of the way they portray themselves, and the way they treat others online.

Students should be mindful that the content and behaviours they have online today are easily searchable and accessible. This content may form a permanent online record into the future.

Interactions within digital communities and environments should mirror normal interpersonal expectations and behavioural guidelines, such as when in a class or the broader community.

Parents are requested to ensure that their child understands this responsibility and expectation.

Cybersafety

If a student believes they have received a computer virus, spam (unsolicited email), or they have received a message or other online content that is inappropriate or makes them feel uncomfortable, they must inform their teacher, parent and/or caregiver as soon as is possible.

Students are encouraged to explore and use the ‘Cybersafety Help’ button to talk, report and learn about a range of cybersafety issues.

Students must seek advice if another user seeks personal information, asks to be telephoned, offers gifts by email or asks to meet a student.

Students must never initiate or knowingly forward emails, or other online content, containing:

☐ A message sent to them in confidence
☐ A computer virus or attachment that is capable of damaging the recipients’ computer
☐ Chain letters or hoax emails
☐ Spam (such as unsolicited advertising).
Students must never send, post or publish:

- Inappropriate or unlawful content which is offensive, abusive or discriminatory
- Threats, bullying or harassment of another person
- Sexually explicit or sexually suggestive content or correspondence
- False or defamatory information about a person or organisation.

Web filtering

The Department of Education, Training and Employment (DETE) operates a web filtering system to protect students and restrict access from malicious web activity and inappropriate websites. The DETE Web filtering system is installed on departmentally-owned computers, including Computer for Student (CFS devices). There is also a locally installed Web filtering client, which resides on the device and is active when using a non-DETE wireless connection to ensure filtering is always applied. When students are connected through DETE managed networks they will have a high level of filtering applied. This level restricts them from websites such as:

- Social networking sites e.g. Facebook
- Open/Mixed content sites e.g. YouTube
- Translation sites e.g. Google translation
- Chat sites e.g. MSN Messenger
- Internet telephony e.g. Skype
- Media Sharing e.g. Prezi

It is important to remember filtering systems do not replace the need for parental supervision when students are online.

If parents/caregivers allow their children to have a medium level of filtering at home, they need to be aware that the child’s online activities are the shared responsibility of the parent and the student. This process requires sign off of the Student Charter Agreement indicating your willingness to support your child's access to medium filtering.

Students’ reporting requirements

Students are required to report any internet site accessed that is considered inappropriate. Any suspected security breach involving students, users from other schools, or from outside the Queensland DETE must also be reported to the school.

Privacy and confidentiality

It is important that students do not publish or disclose the email address of a staff member or student without that person’s explicit permission. The student should not reveal personal information including names, addresses, photographs, credit card details or telephone numbers of themselves or others. It should also be ensured that privacy and confidentiality is always maintained.

Intellectual property and copyright

Students should never plagiarise information and shall observe appropriate copyright clearance, including acknowledging the original author or source of any information used. It is also important that the student obtain all appropriate permissions before electronically publishing other people’s works or drawings. The creator or author of any material published should always be acknowledged. Material being published on the internet or intranet must have the approval of the principal or their delegate and have appropriate copyright clearance.

Misuse and breaches of acceptable usage

Students should be aware that they are held responsible for their actions while using the internet and online communication services. Students will be held responsible for any breaches caused by other person(s) knowingly using their account to access internet and online communication services. The misuse of internet and online communication services may result in disciplinary action which includes, but is not limited to, the withdrawal of access to services.
What to do when?

You want to make an appointment with someone in school

Make an appointment through the main office and you will be given an appointment slip which you must show to the teacher of the class you will miss. Your teacher must sign the slip before you go to the appointment. If a parent would like to discuss something with a member of staff, contact the teacher concerned or the office to arrange a suitable time.

You intend to leave school permanently

Have your parent contact the school to arrange for exit forms to be completed.

You have trouble with your school work

Firstly ask your teacher for help in classes as soon as you have trouble. Then, if necessary, go to your teacher in the staffroom before school, after school, or during the lunch break and ask him/her to help you. Don’t be afraid to ask for help, you can also talk to the Guidance Counsellor or Head of Students about these difficulties.

You drive a car to school

Do not give friends a lift unless their parents have given written permission to the Head of School. Student cars are NOT to be parked in the school grounds. Students will not be permitted to drive themselves or others to sport. Notify the office of registration details.

You miss the bus for sport or excursion

Report to the Sport’s Coordinator in the Student Centre sports hall or head of year, take some study materials with you as you will be directed to study somewhere.

Mobile phones

Students are not to use phones or personal digital cameras to take photographs, movies or audio content of other students or teachers without their permission. Students found with inappropriate content stored on any personal digital device will be dealt with according to the behaviour management policy for unacceptable behaviour.

Mobile phones must be used appropriately and at the discretion of the teacher when in class.

Signing in and out at the Student Admin Centre

Students must have permission before leaving school grounds except when under teacher supervision. Note that the pass issued from the Student Admin Centre is often checked by police patrolling the town during school hours. If you need to leave school for an appointment bring a note of explanation to A12. You will be given a pass which you must show to the teacher whose class you will miss and then carry the pass with you when you leave school after reporting to A12 upon departure.

Remaining in in-bounds areas

Students are to remain inside school grounds from the time they arrive at school until the end of the school day. Students found off-site will be given one warning and parents will be contacted, on the second and subsequent occasions they will be suspended for 5 days. Students who repeatedly leave the school grounds will be interviewed by the Head of School to discuss their continued enrolment at the college.

Students on study periods may leave the grounds with a parental permission note, but still sign out from the Student Admin Centre. Only students enrolled at the school, staff and authorised visitors are permitted in school grounds.

Visitors entering the school grounds must sign at the office and will be issued with a visitor’s pass. A student under external suspension is not permitted in school grounds.
Travel to and from school

Exemplary behaviour is expected whilst traveling to and from school. The school is authorised to take disciplinary action against any student on their way to and from school should their misbehaviour warrant it. Complaints against students will be investigated.

How do I get information about bus timetables and bus routes?

Phone: Bus Link - 5476 6622   www.buslinkqld.com.au
Phone: National Buses - 5445 9724   www.nationalcoaches.com.au
Phone: Coolum Coaches - 5351 1165   www.coolumcoaches.com.au
Phone Translink – 5452 1800   www.translink.com.au

You have to make a payment for school fees or an excursion

The school operates a Student Resource Scheme (SRS) to minimise the cost of textbooks and other learning materials for parents. The scheme also ensures that an adequate bank of resources is available to provide a quality education. The scheme is offered as a service to students and parents and operates under the policy and guidelines of Education Qld. A parent/carer who chooses not to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the Scheme to enable the student to engage with the curriculum.

Every effort has been made to contain costs to parents while ensuring that adequate resources are available for student use. Parents wishing to take advantage of the services provided by the scheme pay an annual fee and sign an agreement, agreeing to the conditions therein. Extra fees may apply for Elective Subjects. Parents will receive a statement at each quarter if amounts owe on accounts.

PAYMENT ARRANGEMENTS AND METHODS OF PAYMENT

The Finance Office (located in the main admin) is open for students to make payments as follows:

Monday to Friday    8.00 am to 9.00 am and 10.20 am to 11.00 am

Parents only are able to make payments outside of these hours between 7.30 am and 3.30 pm

A range of payment arrangements and payment methods are available to parents / carers. Payments can be made by cash, cheque, EFTPOS, credit card, EFT, B Pay, BPoint or by direct debit from Centrelink payments. A receipt will be issued for each of the payment methods with the exception of the automatic Centrelink deductions. Excursions cannot be paid via BPay. Anyone experiencing financial difficulty and who wish to pay the Student Resource Scheme contribution over an extended time period should contact the school to arrange an appointment with the Principal or Business Services Manager. Please contact the office on 5450 4111 to make appointments.

Emergency procedures

Emergency Procedures must be followed when an alarm is sounded.

Maps and information are posted in all rooms.

<table>
<thead>
<tr>
<th>Incident Type</th>
<th>Alarm Signal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evacuation</td>
<td>Continuous ringing of the school bell or hand siren</td>
</tr>
<tr>
<td>Stay Put</td>
<td>Intermittent ringing of the school bell or hand siren</td>
</tr>
<tr>
<td>All Clear</td>
<td>3 short rings of school bell</td>
</tr>
</tbody>
</table>
The P&C of Nambour State College has resolved that it supports the student dress code for Nambour State College because it believes that a student dress code promotes the objectives of Education (General Provisions) Bill 2006.

In particular the P&C of Nambour College supports the intention of a student dress code in providing a safe and supportive teaching and learning environment by:

- ready identification of students and non-students at school
- eliminating distraction and competition in dress and fashion at school
- fostering a sense of belonging and developing mutual respect among students through minimising visible evidence of economic or social differences

Nambour College has a clearly defined school uniform, and as a member of the Nambour State College community, each student is expected to wear this uniform correctly.

Any student who is genuinely unable to comply with the school uniform requirements, due to financial reasons, is expected to contact the Principal. Arrangements will be made to assist the student to comply with the dress code.

### FORMAL UNIFORM

**Formal Uniform** - Compulsory for Fridays Assembly Day

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Must be purchased from school</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Girls</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shirt</td>
<td>Blue stripe shirt</td>
<td>🔴</td>
</tr>
<tr>
<td>Tie</td>
<td>Blue and gold</td>
<td>🔴</td>
</tr>
<tr>
<td>Skirt</td>
<td>Navy Blue pleat skirt, worn below knee</td>
<td>🔴</td>
</tr>
<tr>
<td>Socks</td>
<td>Plain white socks, worn below mid-calf</td>
<td></td>
</tr>
<tr>
<td>Stockings</td>
<td>Skin-toned or black, no patterns</td>
<td></td>
</tr>
<tr>
<td>Shoes</td>
<td>Black leather or vinyl, no coloured laces</td>
<td></td>
</tr>
</tbody>
</table>

*The Formal Blouse can only be worn with the Formal Skirt.*

*The Formal Blouse is not to be worn with tights or pants.*

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Must be purchased from school</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Boys</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shirt</td>
<td>Blue stripe shirt, not tucked in</td>
<td>🔴</td>
</tr>
<tr>
<td>Tie (optional)</td>
<td>Navy blue striped tie</td>
<td>🔴</td>
</tr>
<tr>
<td>Shorts or Trousers</td>
<td>Plain black (knee length shorts)</td>
<td></td>
</tr>
<tr>
<td>Socks</td>
<td>Plain white socks, worn below mid-calf</td>
<td></td>
</tr>
<tr>
<td>Shoes</td>
<td>Black leather or vinyl, no coloured laces</td>
<td></td>
</tr>
</tbody>
</table>

*Canvas or slip-on shoes are not allowed. Suede shoes are not permitted. Boots of any style are not permitted. Shoes that extend above the ankle are not permitted.*
Uniform Policy

DAY UNIFORM

Day Uniform – Monday to Thursday

Girls

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Must be purchased from school</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shirt</td>
<td>Polo shirt (specific to year level)</td>
<td>✓</td>
</tr>
<tr>
<td>Skirt</td>
<td>Plain black or blue, no alterations to length</td>
<td>✓</td>
</tr>
<tr>
<td>Shorts or trousers</td>
<td>Plain black (knee length shorts)</td>
<td></td>
</tr>
<tr>
<td>Socks</td>
<td>Plain white socks, worn below mid-calf</td>
<td></td>
</tr>
<tr>
<td>Shoes</td>
<td>Black leather or vinyl, no coloured laces</td>
<td></td>
</tr>
</tbody>
</table>

Boys

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Must be purchased from school</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shirt</td>
<td>Polo shirt (specific to year level)</td>
<td>✓</td>
</tr>
<tr>
<td>Shorts or trousers</td>
<td>Plain black</td>
<td></td>
</tr>
<tr>
<td>Socks</td>
<td>Plain white socks, worn below mid-calf</td>
<td></td>
</tr>
<tr>
<td>Shoes</td>
<td>Black leather or vinyl, no coloured laces</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
- No boots or shoes that extend above the ankle
- Day and formal uniforms cannot be mixed
- No jeans
- No trousers with girls formal uniform
- Tights may be worn under skirt (NOT on their own)
- Sport shoes may be worn for Sport ONLY
- No Studded Belts

Students who attend school on their flexi must wear school uniform and suitable footwear.
WINTER UNIFORM

Winter Uniform - Male & Female

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Must be purchased from school</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jumper</td>
<td>Navy blue, V-neck</td>
<td></td>
</tr>
<tr>
<td>Zip-up jacket</td>
<td>Navy Blue</td>
<td>✓</td>
</tr>
<tr>
<td>Senior jersey (Year 12 only)</td>
<td>Variable</td>
<td>✓</td>
</tr>
</tbody>
</table>

Other formal options

When required, blazers and formal hats are loaned to students representing the school on formal occasions.

Jewellery and Make up

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rings</td>
<td>Plain and flat, with no sharp edges</td>
</tr>
<tr>
<td>Ear piercings</td>
<td>Small rings or studs</td>
</tr>
<tr>
<td>Nose piercings</td>
<td>One stud in the side of the nose only</td>
</tr>
<tr>
<td>Religious/medical pendants</td>
<td>Worn under shirt</td>
</tr>
<tr>
<td>Make up</td>
<td>Subtle only, no coloured lipstick, or excessive make-up</td>
</tr>
<tr>
<td>Hair</td>
<td>Long hair must be tied back and controlled. Hair must be clean, neat and tidy. Headbands must be black, navy or white.</td>
</tr>
</tbody>
</table>

Not permitted:

- other facial piercings
- flesh-stretching items

Non-compliance

Students out of uniform will be asked to change and those without written parental permission will be issued with a 20 minute detention. Students will have the option of changing into a uniform that will be loaned for the day or they may contact their parents to request that a correct uniform be brought in.

Students who continue to wear any of the school uniform incorrectly will lose ‘Good Standing’.

ADDITIONAL INFORMATION

Students are to wear their correct uniform to and from school. Students representing the school in public, on excursions or in school sporting teams must wear full and correct school uniform (unless directed by a teacher). Workplace Health and Safety Act covers all employees, students, visitors and personnel working on site and they should dress to a standard that meets WH&S standards e.g. dress codes including jewellery, covered shoes etc.

Students are encouraged to wear a hat at all times. A hat is compulsory for all outdoor activities.

All uniforms (except for shoes) are available through the Uniform Convenor situated in Admin block, who may be contacted on 5450 4121. New and second hand uniforms are available.
Uniform Shop Opening hours are
Monday, Tuesday, Wednesday, Thursday
8.15 am to 3.15 pm and by appointment
Payments can be made by Eftpos or cash

Be a Learner

Be Respectful

Be Safe

Nambour State College
An Independent Public School
School Of Excellence

Senior Campus
1 Carroll Street
Nambour Qld 4560
Phone: 07 5450 4111
Fax: 07 5450 4100

Junior Campus
Coronation Ave
Nambour Qld 4560
07 5459 0333
Email: info@namboursc.eq.edu.au
www.namboursc.eq.edu.au

Agriculture Department
Phone: 07 5441 3080

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